

**Spencer Town Council Regular Meeting
June 3rd, 2013 at 7p.m
Municipal Building
90 N. West Street
Spencer, IN 47460**

Board Members present: Cynthia Hyde, Jon Stantz, and Dean Bruce

Also present: Clerk-Treasurer Cheryl Moke, Attorney Richard Lorenz, Chief Richard Foutch, Street Superintendent Larry Parrish, Sewer Superintendent John Hodge.

MEETING WAS OPENED WITH THE PLEDGE TO THE AMERICAN FLAG

IN THE MATTER OF APPROVAL OF MINUTES FOR MAY 20, 2013 REGULAR MEETING

Dean Bruce made a motion to accept the minutes as presented, seconded by Jon Stantz and passed 3-0.

IN THE MATTER OF PUBLIC ISSUES

FOP event request was discussed, but no one was there to present information. Jon Stantz made a call to Alan Deel.

B.J. Bennett requested that the Town grant the Art Guild permission to hold their annual Chalk it Up event on June 22nd, from 9a.m. to 4p.m. The event will be held on the Art Guild's property, but they are requesting street closure between Montgomery and West Streets on Cooper. Also, they would like to hold an art festival in Cooper Park across the street from the Guild.

Dean Bruce made a motion to approve the Art Guild Event as requested, seconded by Jon Stantz.

IN THE MATTER OF THE POLICE DEPARTMENT

Richard Foutch updated the Board on the police department. Richard Lorenz presented the Secondary Employer Indemnity Agreement and a Secondary Employment Approval Request that will be required to be submitted to the supervisor anytime an officer wishes to engage in secondary outside employment.

Additionally, Richard Foutch presented **Resolution No. 2013-07, A RESOLUTION TO AMEND SECTION 110, OUTSIDE EMPLOYMENT, TO THE TOWN OF SPENCER PERSONNEL POLICY** which states in part

Employees are not required to notify their supervisor of outside employment if it is conducted outside of regular work hours off premises, does not create a conflict of interest, and does not require the job skills and /or qualifications used in his/her employment.

Employees are required to request approval for outside employment if the outside employment is conducted during regular work hours, on premises, or if it requires the same job skills and/or qualifications used in his/her employment with the Town of Spencer.

Jon Stantz made a motion to approve Resolution No. 2013-07 as presented, seconded by Dean Bruce and passed 3-0.

Next, Mr. Lorenz presented a contract between Appriss, licensor and the Town of Spencer, licensee to share in the collection of crash report fees. The contract will allow the Chief of Police to conduct business on the Town's behalf.

Dean Bruce moved to approve Indiana Revenue Sharing Agreement between the Town of Spencer and Appriss for collection of accident report fees and subsequent deposit of their share into the Town's account to be signed by the Town Council President. The motion was seconded, and passed 3-0.

Lastly, Chief Foutch requested that the Event Request form be revised so that approval must be obtained several days in advance, for scheduling purposes. As it stands now, event requests are made and approved at a meeting, just prior to the event date, not allowing time for scheduling which often results in overtime. Mr. Lorenz commented on other changes that are now being legislated anytime there are events. He stated he would work up some changes to the event registration form.

IN THE MATTER OF THE BUILDING DEPARTMENT/PLANNING & ZONING

Richard Lorenz presented **RESOLUTION 2013-08 RESOLUTION TO REZONE PROPERTY AT W. CLAY STREET.** The petitioner, Phil Bastin, General Manager for the BBP Water Corp, filed application for approval of a rezone of the subject property from Residential to BLM1.

Dean Bruce made a motion to approve the Resolution as presented, seconded by Jon Stantz, was seconded and approved 3-0.

IN THE MATTER OF THE STREET DEPARTMENT

Larry Parrish showed pictures of the Hazard Mitigation demolition project progress to date. Payment #10 for demolition in the amount of \$33,858.00 was submitted for approval. **Dean Bruce made a motion to approve payment #10 as presented. It was seconded and passed 3-0.**

Larry next discussed getting bids for several different projects, including Thornridge, and Prospect Park and W. Hillside. He is having trouble getting comparable bids and he was advised to go back to get them to bid to his specs if they want to be considered for the project. He also asked about what should be considered done at Thornridge. He was told by one of the contractors that the roads there were good for another 15 years, and he felt that there were higher priority places that could be worked on.

After some discussion, the consensus was that Hillside is definitely a project that should be completed this summer. Thornridge, has limited homes, and is in fairly good condition, and money could be used better in other areas, such as S. East Street.

Lastly, Mr. Parrish addressed an issue that Clifford McGuire, 8 W. Tanner Avenue, brought before the Board. Water comes off a hill behind his home, causing water to build up in a ditch in the street and backing up on his property under his house. A decision was made that both Larry and Clifford get together to determine what can be done to fix the problem.

Jon Stantz made a motion that the bid in the amount of \$3,000.00 by Bryan’s Excavating and Hauling to remove the two mobile homes purchased by the Town on New Jersey Street, be approved. Motion was seconded and passed 3-0.

IN THE MATTER OF THE SEWER DEPARTMENT

Superintendent John Hodge reported on the operations and maintenance of the plant and equipment.

IN THE MATTER OF THE ATTORNEY

IN THE MATTER OF OLD BUSINESS

IN THE MATTER OF NEW BUSINESS

Jon Stantz reported that a new leak developed in the foyer of the Municipal Building. Tom Skinner will look at it, and John Stantz suggested he look at it, and fix it, not to exceed \$2,000.00. **Dean Bruce made a motion that Tom Skinner should be hired to do the roof repair, not to exceed \$2,000.00. It was seconded approved 3-0.**

Next, Jon Stantz reported that the Clay-Owen-Vigo Solid Waste District no longer exists. West Vigo withdrew last week. Jon Stantz said they will meet later this month to discuss options.

IN THE MATTER OF CLAIMS

Claims were presented for approval. **Dean Bruce made a motion to approve the claims as presented. It was seconded and passed 3-0.**

IN THE MATTER OF ADJOURNMENT

Dean Bruce motioned to adjourn at 8:45 p.m.

_____ Cynthia Hyde, President	_____ Jon Stantz, Vice-President	_____ Dean Bruce, Board Member
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Attest: _____
Cheryl Moke, Clerk-Treasurer